

JAGAT GURU NANAK DEV PUNJAB STATE OPEN UNIVERSITY, PATIALA

(Established by the Act No.19 of 2019 of the Legislature of the State of Punjab)

Ref.No/Reg./PSOU/955

Dated:27.12. 2021

Sir/Madam,

Greetings!

Please find enclosed the Minutes of the Board of Governors meeting held at 11.30 AM on 24th December, 2021 (Friday) at Committee Room, Jagat Guru Nanak Dev Punjab State Open University, Patiala.

Members of the Board of Governors are requested to go through the Minutes and kindly confirm the same within two days through registrar@psou.ac.in.

With warm regards



Registrar

Issued to all the members
of the Board of Governors



**JAGAT GURU NANAK DEV
PUNJAB STATE OPEN UNIVERSITY PATIALA**
(Established by Act No.19 of 2019 of Legislature of the State of Punjab)

Minutes of the meeting of Board of Governors

Minutes of the meeting of the Board of Governors of Jagat Guru Nanak Dev Punjab State Open University, Patiala held on 24th December 2021, at 11.30 am in the Committee Room of the University, Patiala.

The meeting was attended by the following members:

1. Sh. Dilsher Singh Kalha, IAS (Retd.), Former Secretary to Government of India (Chairman).
2. Dr. Karamjeet Singh, Vice-Chancellor, Jagat Guru Nanak Dev Punjab State Open University.
3. Dr. Jaspal Singh Sandhu, Vice-Chancellor, GNDU, Amritsar.
4. Dr. Arvind, Vice-Chancellor, Punjabi University, Patiala.
5. Dr. Sucha Singh Gill, Eminent Economist & Honorary Professor and Research Co-ordinator, CRRID, Chandigarh
6. Dr. Dinesh K. Gupta, P.L. Tandon Professor in Strategic Management, University Business School, Panjab University, Chandigarh.
7. Sh. Upkar Singh, DPI (Colleges) Punjab, Nominee of Administrative Secretary to Government of Punjab, Department of Higher Education.
8. Ms. Deepak, Nominee of Administrative Secretary to Government of Punjab, Department of Finance.
9. Sh. Sham Goyal, Nominee of Administrative Secretary to Government of Punjab, Department of Technical Education.
10. Prof. Anita Gill, Dean Academic Affairs, JGNDPSOU, Patiala.
11. Prof. Gurdeep Singh Batra, Director, Planning and Monitoring, JGNDPSOU, Patiala
12. Dr. Dharam Singh Sandhu, Registrar, Jagat Guru Nanak Dev Punjab State Open University (Secretary).

(Hon'ble Members at Sr. No.3, 5, 8 & 9 joined the meeting through video conference).

The meeting was not attended by the following members:

1. Dr. Amar Singh, Member of Parliament (Lok Sabha)
2. Sh. Prabh Das, Managing Director and Chief Executive Officer, HMEL, Bathinda.
3. Administrative Secretary to Government of Punjab, Department of Medical Education & Research.
4. Sh. I. S. Paul, Managing Director, Drish Shoes Ltd, Chandigarh.
5. Smt. Surbhi Verma, Amritsar
6. Sh. Bhavdeep Sardana, Chairman, CII, Punjab,
7. Sh. Karan Gilhotra, Nominee of FICCI.

The Vice-Chancellor welcomed all the members and presented progress report of the University. Thereafter, the agenda items were taken up by the Registrar one by one with the permission of the Chairman.

ITEMS FOR CONSIDERATION:

C-1: To confirm the minutes of meeting dated 26th August, 2021 of Board of Governors (*Annexure-I of the Agenda*).

RESOLVED: The Board of Governors confirmed the minutes of the meeting of Board of Governors held on 26th August, 2021.

C-2: Action taken report of the meeting of Board of Governors dated 26th August, 2021 is as under:

Item No.	Item	Action taken
3	Selections of various teaching and non-teaching positions	Offer letters were issued to all concerned who have joined their respective positions.
4	To consider and approve the recommendations of the Regulations Committee meeting held on 5 th July, 2021 to adopt the Final Draft of the first Regulations of the University.	Draft Regulations were sent to the Secretary, Higher Education for approval and issue of Gazette notification for the same, which is awaited.
5	To consider and adopt the policy of Guru Nanak Dev University, Amritsar with respect to the remuneration to be paid for various activities regarding University Examination, i.e. paper setting/ conduct of examinations/ evaluations/ re-evaluation etc.	Adopted.
6	To consider and approve the policy of deputation of Punjabi University, Patiala for allowing the employees to join the University on deputation	Under consideration
7	To consider and approve the recommendations of the Academic Council meeting dated 23 rd April, 2021 regarding syllabi, structure, & fee structure of all courses approved by the Board of Governors in its meeting dated 17 th February, 2021.	Actions have been taken
8	To consider and approve the recommendation of the Committee meeting dated 29 th July, 2021 regarding framing of Hand Book of Information-cum-Prospectus 2021-22 of this University	Hand books printed.
9	To consider the recommendations of the Committee meeting dated 27 th May, 2021 regarding fixation of pay of the officials/ employees appointed after superannuation in Jagat Guru Nanak Dev Punjab State Open University, Patiala.	Implemented.
10	To approve the filling up of the following positions in the University as per the conditions of UGC out of the sanctioned posts approved in the meeting dated 17 th February, 2021 by the Board of Governors.	Minutes of Selection Committee meetings are being placed in the present meeting.
11	To approve the minutes of the committee regarding policy for establishing Learner Support Centre/ Regional Support Centres	Implemented.

RESOLVED: The Action taken report on the decision of the Board of Governors meeting 26th August, 2021 noted.

C-3: i) To consider and approve the recommendations of the Selection Committee meeting dated 15.11.2021 for appointment of Stenographer-01 in the University.

RESOLVED: That Sh. Manjeet Singh be appointed as Stenographer in the University on one year's probation in the Pay Scale of Rs.10300-34800, GP:Rs.3800/- as per Punjab Government Notification No.7/204/2012-4FP 1/66, dated 15.01.2015, on the pay to be fixed according letter dated 17.07.2020 of the Punjab Government.

Note:-

A summary bio-data of the selected candidate is enclosed. It had been certified that the selected candidate fulfilled the qualifications laid down for the post.

ii) To consider and approve the recommendations of the Selection Committee meeting dated 9th December, 2021 for appointment of Marketing Consultant-cum-Marketing Coordinator-01 in the University.

RESOLVED: That Sh. Baldeep Singh be appointed as Consultant-cum-Marketing Coordinator in the University on contractual basis for one year, on the fixed pay of Rs.40,000/- per month as approved by Board of Governors.

Note:-

A summary bio-data of the selected candidate is enclosed. It had been certified that the selected candidate fulfilled the qualifications laid down for the post.

iii) To consider and approve the recommendations of the Selection Committee meeting dated 9th December, 2021 for appointment of Accountant-01 in the University.

RESOLVED: That Sh.Pardeep Bhardwaj be appointed as Accountant in the University on contractual basis for one year, in the Pay Scale of Accountant admissible as per Government of Punjab Notification No.7/204/2012-4FP 1/66, dated 15.01.2015 and letter dated 17.07.2020, on the pay to be fixed according to rules of University/Punjab Government.

Note:-

A summary bio-data of the selected candidate is enclosed. It had been certified that the selected candidate fulfilled the qualifications laid down for the post.

iv) To consider and approve the recommendations of the Selection Committee meeting dated 10th December, 2021 for appointment of System Administrator-01 in the University.

RESOLVED: None of the candidates for the post of System Administrator was found suitable. The post be re-advertised.

v) To consider and approve the recommendations of the Selection Committee meeting dated 10th December, 2021 for appointment of Programmer-02 in the University.

RESOLVED: That only one candidate i.e. Sh. Robin Singh be appointed as Programmer in the University on one year's probation in the Pay Scale of Programmer admissible as per Government of Punjab Notification No.7/204/2012-4FP 1/66, dated 15.01.2015 and letter dated 17.07.2020, on the pay to be fixed according to rules of University/Punjab Government.

None of the candidates for the other post was found suitable and the same be re-advertised.

Note:-

A summary bio-data of the selected candidate is enclosed. It had been certified that the selected candidate fulfilled the qualifications laid down for the post.

vi) To consider and approve the recommendations of the Selection Committee meeting dated 15th December, 2021 for appointment of Assistant Professor (Sociology)-01 in the University.

RESOLVED: a) That Dr. Shefali Bedi be appointed as Assistant Professor of Sociology in the University, on one year's probation, in the Pay Scale of Rs.15600-39100 + AGP of Rs.6000/- on the pay to be fixed according to rules of Jagat Guru Nanak Dev Punjab State Open University/Punjab Government and letter dated 17.07.2020 of the Punjab Government.

In case the person appointed does not join duties within the stipulated joining period of one month from the date of issue of appointment letter or leaves the job after joining within a period of six months from date of the decision of the Board of Governors, the post be offered to the person on the waiting list, i.e. Sh. Kuljinder Singh.

The competent authority could assign her/her teaching duties in the same subject in other departments of the University in order to utilize her/his subject expertise/specialization and to meet the needs of the allied department/s at a given point of time, within the limits of workload as prescribed in the UGC norms.

Note:-

1. The score chart of all the candidates, who appeared in the interview, would form a part of the proceedings.
2. A summary bio-data of the selected and wait-listed candidates is enclosed. It had been certified that the selected and waitlisted candidates fulfilled the qualifications laid down for the post.

vii) To consider and approve the recommendations of the Selection Committee meeting dated 15th December, 2021 for appointment of Assistant Professor (Computer Science)-02 in the University.

RESOLVED: That Dr. Monika Pathak and Dr. Karan Sukhija be appointed as Assistant Professors of Computer Science in the University, in the University, on one year's probation, in the Pay Scale of Rs.15600-39100 + AGP of Rs.6000/- on the pay to be fixed according to rules of Jagat Guru Nanak Dev Punjab State Open University/Punjab Government and letter dated 17.07.2020 of the Punjab Government.

In case the persons appointed does not join duties within the stipulated joining period of one month from the date of issue of appointment letters or leaves the job after joining within a period of six months from date of the decision of the Board of Governors, the post be offered to the persons on the waiting list (in order of merit) in the following order:

- a) Dr. Satnam Kaur
- b) Dr. Shubham Goel

The competent authority could assign him/her teaching duties in the same subject in other departments of the University in order to utilize his/her subject expertise/specialization and to meet the needs of the allied department/s at a given point of time, within the limits of workload as prescribed in the UGC norms.

Note:-

1. The score chart of all the candidates, who appeared in the interview, would form a part of the proceedings.

2. A summary bio-data of the selected and wait-listed candidates is enclosed. It had been certified that the selected and waitlisted candidates fulfilled the qualifications laid down for the post.

viii) To consider and approve the recommendations of the Selection Committee meeting to be held on 22nd December, 2021 for appointment of Superintendent -01 in the University.

RESOLVED: That Sh. Gurmeet Singh be appointed as Superintendent in the University on deputation basis for one year as per Punjab Government norms, in the Pay Scale of Superintendent admissible as per Government of Punjab Notification No.7/204/2012-4FP 1/66, dated 15.01.2015 and letter dated 17.07.2020, on the pay to be fixed according to rules of University/Punjab Government.

In case the person appointed does not join duties within the stipulated joining period of one month from the date of issue of appointment letter or leaves the job after joining within a period of six months from date of the decision of the Board of Governors, the post be offered to the person on the waiting list, i.e. Sh. Parveen Kumar Garg.

Note:-

A summary bio-data of the selected and wait-listed candidates is enclosed. It had been certified that the selected and waitlisted candidates fulfilled the qualifications laid down for the post.

C-4: To consider and approve the recommendations of the Academic Council meeting dated 14th December, 2021 as *Annexure-II of the Agenda* in respect of the following:

a) Academic Calendar for the session upto 31.03.2022 and 31.12.2022.

RESOLVED: The Board of Governors approved the item.

b) Starting of new programmes i.e. M.Com, M.A. (Punjabi), M.A. (English), BBA and Certificate Course in Sri Guru Granth Sahib Studies.

RESOLVED: The Board of Governors approved the item.

c) Fee structure of the new programmes as mentioned in (b) above.

RESOLVED: The Board of Governors approved the item.

d) Filling up the teaching positions as per the norms of DEB-UGC for starting new courses.

- | | | |
|------|---|------|
| i) | Professor in Punjabi | - 01 |
| ii) | Associate Professor in English | - 01 |
| iii) | Associate Professor in Commerce/ Management | - 01 |
| iv) | Assistant Professor in English | - 02 |
| v) | Assistant Professor in Commerce/ Management | - 03 |
| vi) | Assistant Professor in Punjabi | - 01 |
| vii) | Assistant Professor in Economics | - 01 |

RESOLVED: The Board of Governors approved the item.

C-5: To consider and approve the creation & filling up of non-teaching positions in the University on the pay scales admissible as per Punjab Govt. letter dated 17th July, 2020 as under:

- | | | |
|-----|---------------------|------|
| i) | Assistant Registrar | - 01 |
| ii) | Data Entry Operator | - 02 |

Note:- The details of qualifications for the posts of Office Staff shall be determined by the Committee to be constituted by the Vice-Chancellor. The pay scale and other terms & conditions will be as per Punjab Government letter dated 17th July, 2020.

RESOLVED: The Board of Governors approved the item.

- C-6:** To consider & approve to enhance the consumption of petrol limit for the use of staff car for official purposes.

The University has Learning Support Centres throughout Punjab and shortly the University shall have at least one Learning Support Centre in all 23 Districts of the State of Punjab. Therefore, the University officers have to travel frequently at different places in whole of the Punjab and Delhi also. As per letter dated 27.07.2021 of the Govt. of Punjab provided by the DCF&A, maximum limit of petrol allowed to an officer is 261 litres per month only. Since, the University officers have to travel frequently at different places, this limit may please be enhanced upto 325 litres per month for travelling within Punjab. However, in case travelling is outside Punjab like Delhi, etc., the petrol consumption be considered in addition to above.

RESOLVED: The Board of Governors approved the item to enhance the consumption of petrol limit for the use of staff car for official purposes. The University will approach the Department of Finance, Govt. of Punjab for further clarification.

- C-7:** To consider and approve the rates for various activities relating to competitive exams for recruitment as well as admissions at par with the rates of Punjabi University Patiala for such activities (Rates of Punjabi University Patiala are attached at *Annexure-III of the Agenda*).

RESOLVED: The Board of Governors approved the adoption of Punjabi University Patiala rates for various activities relating to competitive exams for recruitment as well as admissions.

- C-8:** Current item:

To consider and approve the proposal for offering courses of the University to the deaf & mute and blind candidates at 50% fee concession. Office note attached as *Annexure-A of the Table Agenda*.

While appreciating the proposal of the University, the BoG members desired that benefit of fee concession be given to those who suffer from not less than 40% of relevant disability. Further, it was also discussed that this benefit should also be granted to all the Persons with Disabilities (PwD), in addition to above categories of disability.

RESOLVED: The Board of Governors approved the above proposal for offering the courses of the University to all disabled candidates at free of cost.

ITEMS FOR RATIFICATION:

- R-1:** The Vice-Chancellor, in anticipation of the approval of the Board of Governors has approved the change in nomenclature of the Programme Bachelor in Liberal Arts (BLA) to Bachelor of Arts (Liberal Arts) [BA (Liberal Arts)] to comply with the directions of the UGC-DEB conveyed to the University vide letter No.21-1/2020(DEB-I), dated 30th November, 2021.

R-2: The Vice-Chancellor, in anticipation of the approval of the Board of Governors has given the charge to Prof. Anita Gill, Dean Academic Affairs as the Director, Centre for Internal Quality Assurance (CIQA) to comply with the directions of the UGC-DEB, conveyed to the University by the Chairman, Inspection Team (appointed by UGC-DEB) at the time of interaction for starting of Bachelor Degree Courses.

RESOLVED: The Board of Governors ratified the information contained in above items R-1 to R-2.

FOR INFORMATION:

I-1: The Govt. of Punjab has approved the Chair in the name of Bhagwan Parsuram Ji to be established at Jagat Guru Nanak Dev Punjab State Open University Patiala.

I-2: The University signed Memorandum of Understanding (MoU) with the Institute of Cost Accountants of India (ICAI-CMA) for promoting Excellence inter alia in common area of interest, imparting knowledge and skills required to operate in the area of Academic, Research and Training. Copy of the MoU is attached as **Annexure-B**.

I-3: The University has tied-up with the Department of Police (Prisons) Punjab in order to implement their Project – ‘Sikhya Daat’ Reinvigorating Education System in Prisons Punjab. The Police (Prisons) Department aimed at making inmates of Punjab Prisons literate and to further enable them to become economically self-dependent post release. Copy of the Circular dated 14.12.2021 issued by the Additional Director General of Police (Prisons) Punjab is attached as **Annexure-C** (75 Jail Personnel had a video-conference with officials of JGNDPSOU on 21.12.2021). Fee will be waived off for Jail inmates as per the norms of IGNOU, but as discussed with Jail officials, Rs.500/- nominal fee will be charged.

I-4: Indian Accounting Association has established Patiala Branch of IAA at the University. The establishment of this Chapter at Patiala will help in the development of Accounting Education and Profession in this part of the country.

RESOLVED: The information contained in item I-1 to I-4 noted.

The meeting ended with a vote of thanks to the Chair.

Confirmed


Chairman


Secretary